

# Upgrading ActivMan from v2.3 to v3.0

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Please follow these steps to upgrade ActivMan v2.3 to v3.0:

1. Backup your ActivMan.ini file from the ActivMan installation folder as this can sometime be uninstalled.
2. Uninstall ActivMan v2.3.
3. Install ActivMan v3.0.
4. Restore ActivMan.ini file to the same location.
5. Run ActivMan v3.0.
6. As ActivMan v3.0 has a new license key you will be informed that the license key is invalid.
7. Go to Options and enter your new license key which has been issued to you.
8. Restart ActivMan.
9. Edit your 'Server' settings to specify the full path to your user account, e.g. "cn=administrator,cn=users,dc=mydomain,dc=com".
10. Save the change by clicking 'OK'.
11. Edit your MIS Database connection to re-save some new changes. Ensure they are correct first.
12. Open all of your templates one-by-one verifying all settings are correct and to set any new settings.
13. Open Options and review all options available to ensure they are correct.
14. Done.